



## **Moose Jaw Police Service-Criminal Occurrence Security Check**

The Information that you provide to the Moose Jaw Police Service is collected under the Authority of the Saskatchewan Freedom of Information and Protection of Privacy Act-Section 33(c). Your personal information is protected by Saskatchewan's Freedom of Information and Protection of Privacy Act and can be reviewed on request.

**\* If you require a Certified Copy of your Criminal Record, which requires fingerprints DO NOT COMPLETE THIS FORM - Instead please contact our Ident Unit at (306)694-7617 to make an appointment for Fingerprinting**

**PLEASE READ INSTRUCTIONS CAREFULLY**

**PLEASE PRINT CLEARLY ON ALL PAGES – ILLEGIBLE FORMS WILL NOT BE ACCEPTED**

- You must be a resident and reside within the City limits of Moose Jaw to have your application processed here. **If you reside outside the City Limits you must attend the Police Service in your area.**
- You must present your application **IN PERSON – NO EXCEPTIONS**
- The application form **MUST** be completed in **BLUE INK ONLY** or it will not be accepted.
- Form must be completed with all required information, signed and dated. Incomplete forms will be returned to the applicant.
- Applicant must present 2 pieces of **VALID** identification – **one must be photo ID**. Acceptable forms of ID are Driver's License, SGI Identification Card, Birth Certificate, Health Card or Passport
- Applicant will be contacted by telephone when their form is complete and ready to be picked up. **The completed form can only be picked up by the applicant – NO EXCEPTIONS - the applicant must provide photo Identification.**
- All volunteer forms must have a volunteer letter attached to it from a designated non-profit organization that you will be volunteering for - **NO EXCEPTIONS** – once processed the Applicant will be contacted to pickup their completed form.
- Forms will be processed within 14 business days.
- Application Fee:
  - \$50.00 for employment and all other non-volunteer
  - Cash (exact change required) or money order accepted
  - Debit/interact available

**PLEASE DIRECT ALL INQUIRIES TO (306) 694-7611**



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requires fingerprints,  
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Instead, Please contact our Ident Unit at (306)694-7617**

<b>NAME OF APPLICANT:</b>	_____		
	<i>Surname</i>	<i>Legal Given Name</i>	<i>All Middle Names (No Initials)</i>
<b>MAIDEN NAME and/or any other names used:</b>			Male <input type="checkbox"/> Female <input type="checkbox"/>
<b>DATE OF BIRTH:</b>		<b>PLACE OF BIRTH:</b> City, Province/State, Country	
_____ Year _____ Month _____ Day			
<b>ADDRESS:</b>			
_____			
<i>apt/house #    Street/Avenue    City    Province/Postal Code</i>			
<b>TELEPHONE NUMBER :</b>		<b>PLEASE PROVIDE YOUR DIRECT CONTACT PHONE NUMBER</b>	
<b>PREVIOUS ADDRESS (Past 5 Years)</b>			<b>Month/Day/Year at Address</b>
<b>Identification Produced:</b>	(1)	(2)	
<b>REASON FOR APPLICATION</b> Employment/Other <input type="checkbox"/> Volunteer <input type="checkbox"/>			
<b>FOR VOLUNTEER APPLICATIONS ONLY, Please Provide Full Name and Mailing Address of Non-Profit Organization:</b>			
<b>Volunteer Organization Name:</b>			
<b>Volunteer Organization Mailing Address:</b>			
* Postal Code Required			
<b>STATEMENT OF CONSENT:</b>			
<i>I consent to a search of all records available at the time the search is conducted, including a vulnerable sector check based on name and date of birth only, charges before the courts, including active alternative measures, stays of proceedings entered within one year of this request and court orders (including peace bonds, restraining orders and recognizances under sections 810.01, 810.1 or 810.2 of the Criminal Code) registered in my name in the National Repository and local records available to the police service. I understand that if a possible record exists, it will not be disclosed until identification has been confirmed by myself or by fingerprints.</i>			
<i>All collected contact information is maintained with the Moose Jaw Police Service to help respond to requests. I CONSENT TO MY PERSONAL INFORMATION BEING RETAINED BY MOOSE JAW POLICE SERVICE</i>			
Dated this _____ day of _____ 20_____ Signature: _____			

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\*\*\*\*\*PLEASE PRINT CLEARLY\*\*\*\*\*

**Name :** \_\_\_\_\_  
 (Print) Surname Legal Given Name Middle Name (no initials)

**Date of Birth:** \_\_\_\_\_ **Sex:** \_\_\_\_\_ **Phone #** \_\_\_\_\_  
 Year Month Day (Please use direct contact Phone #)

**Address:** \_\_\_\_\_  
 Apt/house# Street/Avenue City Prov Postal Code

FOR VOLUNTEER APPLICATIONS ONLY, Please Provide Full Name and Mailing Address of Non-Profit Organization:

Volunteer Organization Name: _____
Mailing Address: _____ City _____ Province: _____
Postal Code Required: _____
<b>IF YOU ARE NOT THE INTENDED VOLUNTEER ORGANIZATION RECIPIENT AS LISTED ABOVE FOR THIS VOLUNTEER CRIMINAL RECORD CHECK THEN THIS CRIMINAL RECORD CHECK IS DEEMED TO BE INVALID</b>

\*\*\*\* DO NOT WRITE IN THE AREAS LISTED BELOW \*\*\*\*  
 \*\*\*\* TO BE COMPLETED BY MOOSE JAW POLICE SERVICE\*\*\*\*

A search of records including a Vulnerable Sector Check based on name and date of birth only, has **NOT** disclosed any charges before the courts, findings of guilt, or convictions, including pardoned sex offender records, in Canada’s National Repository for Criminal Records – **NOT CONFIRMED BY FINGER PRINTS.**

A search of records including a Vulnerable Sector Check based on name and date of birth only and not supported by fingerprints, **MAY OR MAY NOT** have disclosed a record of Criminal Convictions, which may include pardoned sex offender records. Applicant must be fingerprinted to obtain a Certified Accurate Criminal Record. **For fingerprints please call 306-694-7617**

A search of records based on name and date of birth only has indicated that there is a/ are Criminal Code Charge(s) or other orders which may include Warrant(s) for Arrest, pending before the Courts which could alter the results of the applicants Criminal Occurrence Security Check.

**Completed at Moose Jaw Police Service**

this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
 Chief or Designate Moose Jaw Police Service

**Only Valid If Stamped by MJPS**